

WELCOME TO THE NEW EXHIBITOR HUB -START-UP INSTRUCTIONS

STEP 1: LOGIN

- 1) Go to https://aan2024am.smallworldlabs.com/home
- 2) Click the login button.
- 3) Enter your email and click Forgot Password?

Note: you must enter your AAN company contact email address. You will create a new password, separate from your company password.

- Enter your email address in the new window and click submit. You will receive an automated email from <u>admin@smallworldabs.com</u> to reset your password.
- 5) Return to the login page with your email and new password.
- 6) Once logged in, click the Exhibitor Resource Center or Exhibitor Link to set up your profile.



STEP 2: ADD MORE INFO

- Add a photo! Click the three dots in the top right corner of the cover photo and click "Add Photo." Select your company logo and SAVE.
- Add contact information. When you click "Edit" in the right corner, you land on the menu with ABOUT and CONTACT.
 - a. In the ABOUT section, add your Company Name and a brief brand bio under "What We Do."
 - b. In the CONTACT section, you'll see the Phone Number and Address we have on file, which you can now edit.

